



QUICK START GUIDE

SRG Radiology Referral SmartForm

The SRG Radiology Referral SmartForm has been designed to make it easier for you to complete and submit a radiology referral for your patient electronically to SRG

This guide has been created to show you the key steps involved in completing the SRG Radiology Referral SmartForm within Medtech Evolution



SPECIALIST RADIOLOGY GROUP

Medtech Evolution Edition

Contact

If you require further technical support for the form please contact:

HealthLink

helpdesk@healthlink.net

0800 288 887

If you have questions relating to Medtech Evolution or Medtech services please contact:

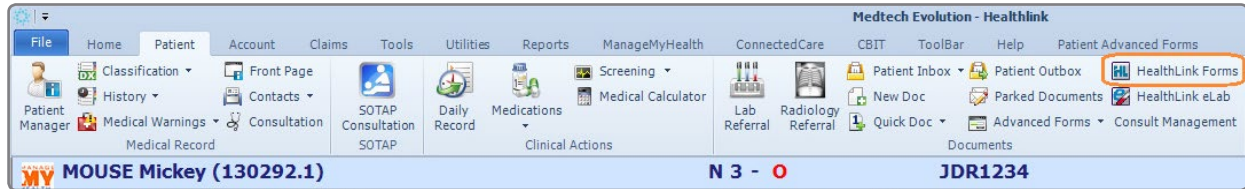
Medtech Ltd

support@medtechglobal.com

0800 263 3832

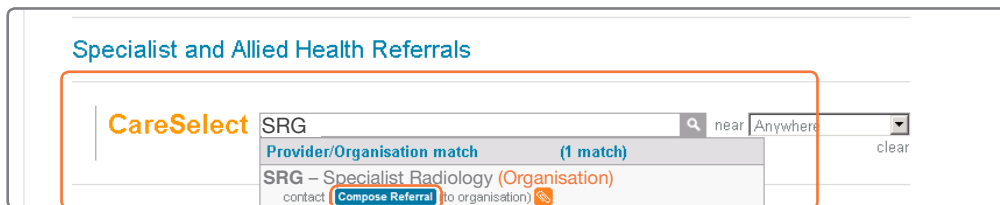
1. Open the patient record

Search for the patient and open their medical record. Select the 'Patient' tab and click on the 'HealthLink Forms' icon above the patient details banner. The HealthLink launch page will display.



2. Launch the SRG Imaging Referral SmartForm

Use the CareSelect service to search for SRG by name or service required. The list of locations matching the search criteria will be displayed. Click on the 'Compose Referral' button to launch the SRG Radiology Referral SmartForm.

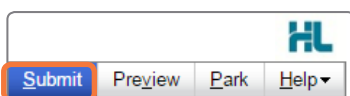


3. Complete the SRG Radiology Referral SmartForm

The SRG Radiology Referral SmartForm will display. It is very similar in format and functionality to a DHB eReferral form. The imaging modality field will only display the imaging modality services that are available to you for selection based on the SRG location selected. Complete the relevant fields under each tab on the left. The form can be parked if you want to work on it later.

4. Submit the SRG Imaging Referral SmartForm

Select the 'Submit' button when you are ready to send your form to SRG. The form will be sent electronically via HealthLink. If you want to print a copy of the form, select 'Print' at the end of your submitted form, remembering to select your default printer.



Hints & Tips

View the [organisation contact information and bio](#): Click on 'Contact' in the list of locations matching the search criteria in CareSelect to view the Contact Information for the location. This can be printed for the patient (Compose Referral can be selected from this screen also).

Specialist and Allied Health Referrals

CareSelect SRG near Anywhere

Provider/Organisation match (1 match)

SRG - Specialist Radiology (Greenlane)

contact Compose Referral (to organisation)

General Services

Compose Referral

Phone
0800 774 9729

Fax
09 522 0787

Email

Click on the organisation name, and the organisation bio will be displayed providing details about the organisation and the services offered (Compose Referral can be selected from this screen also).

Specialist and Allied Health Referrals

CareSelect SRG

Provider/Organisation match (1 match)

SRG - Specialist Radiology Group

contact Compose Referral (to organisation)

General Services

SRG - Specialist Radiology and MRI (Greenlane)

Compose Referral

Procedures & Services Areas of Interest Languages Affiliations Publications

Contact Information

Fax: 09 522 0787
Freephone: 0800 774 9729
Email: reception@srgrmi.co.nz

Summary

We understand how your patients' diagnostic imaging requirements are behind your choice of Radiologist, and how this takes up valuable time and energy. SRG - Specialist Radiology and MRI, instils confidence with its comprehensive range of Diagnostic and Interventional services (across two locations), and goes the extra mile to ensure a seamless transition of care for you, and the latest, patient-specific treatment.

Beyond ensuring your patients' needs are addressed, we know how important finding our physical location and understanding fees are. Our website makes it simple to select the correct SRG location, the right route, and the best way to pay.

Task Reminders

Task Reminders are mandatory for private radiology services, and found above the Measurement Details section on SmartForms.

To create a Task Reminder within your current system, simply enter the number of days for when it's due. If the due date is set to '0', no task reminder will be created. If you want to extend or shorten this period, either enter the no. of days directly into the 'Due in' field, or use the + / - buttons to increase or decrease the no. of days.

Radiology eReferrals due dates will default to two days. If you want to extend or shorten this period, either enter the no. of days directly into the 'Due in' field, or use the + / - buttons to increase or decrease the no. of days.

HAEMATOLOGY

Reason for referral* Please Select

Referral Details Browse for Consultation Notes

Task Reminder

Assigned Staff: Dr Sam Jonathan Entwistle

Due in: 0 day(s)

Measurement Details

Date	Code	Value
29/10/2013	Height	200
29/10/2013	Weight	88

RADIOLOGY

Funding stream* Please Select

Imaging modality* Please select

☐ CT Scan ☐ Fluoroscopy ☐ MRI

☐ Ultrasound ☐ X-Ray

☐ Previous imaging related to this issue?

Clinical details* Browse for Consultation Notes

Report Distribution

☐ Test Safe


☐ Send additional copy of report to

☐ Urgent communication of result

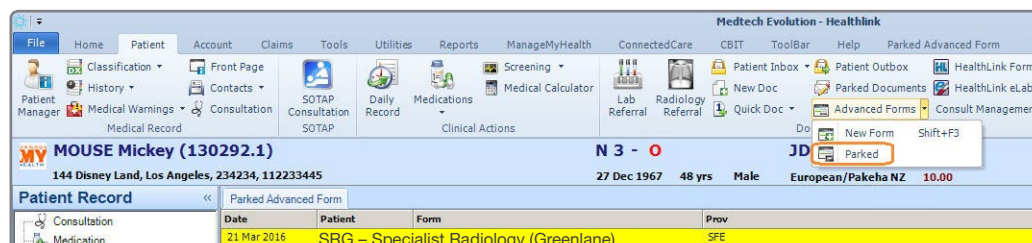
Task Reminder

Assigned Staff: Dr Sam Jonathan Entwistle

Due in: 2 day(s)

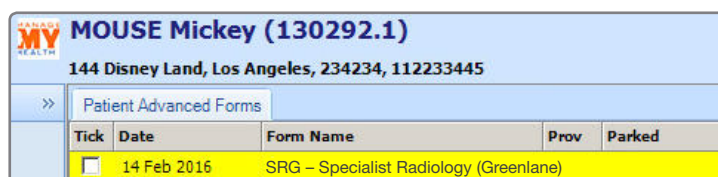
SmartForm help: Help for specific questions in the SRG Imaging Referral SmartForm can be found by clicking on the  icon next to relevant question on the form.

Access a parked SRG Radiology Referral SmartForm from the patient electronic record:
A parked SRG Radiology Referral SmartForm can be found in the Parked Advanced Forms list (Patients > Advanced Forms > Parked) in your electronic medical record.



Date	Patient	Form	Prov
21 Mar 2016	MOUSE Mickey (130292.1)	SRG - Specialist Radiology (Greenlane)	SFE

Access a submitted SRG Radiology Referral SmartForm from the patient electronic record:
A copy of the submitted SRG Radiology Referral SmartForm can be found in the Advanced Forms list (Patient > Advanced Forms) in your electronic medical record.



Tick	Date	Form Name	Prov	Parked
<input type="checkbox"/>	14 Feb 2016	SRG - Specialist Radiology (Greenlane)	SFE	

“ The SRG Radiology Referral SmartForm has been designed to make it easier for you to refer your patient to the most suitable SRG – Specialist Radiology & MRI Branch. ”

For all queries, please call the HealthLink Customer Support Line:
Monday to Friday (except public holidays) 8am-6pm
Phone 0800 288 887 Support email: helpdesk@healthlink.net



HealthLink
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Newmarket, Auckland 1023
New Zealand
www.healthlink.net
info@healthlink.net

HealthLink delivers certainty in care to over 50,000 healthcare practitioners by integrating their computer systems and enabling them to exchange data, quickly, reliably and securely.
0800 288 887 (NZ office)